



**BUILDING DEPARTMENT
KOLKATA MUNICIPAL CORPORATION
5, S. N. BANERJEE ROAD
KOLKATA - 700 013**

Date : 06 / 08 / 2019

OFFICE CIRCULAR NO 05 OF 2019-20

Submission of ROR / mutation certificate from BL&LRO in the added area of KMC i.e. within ward no 101 to 144 is not mandatory for the proposals for sanction of building plan u/s 393, 393A of the KMC Act, 1980 on a land of area upto 210 Sq.M.

Department has to confirm the following points :

1. Assessment record of KMC has to consult if Bill, Pukur or Shali is mentioned in the deed of conveyance or ROR.
2. Land should not be vested land or Government Acquired Land. This may be verified from Assessment Department.
3. Land should not be within the jurisdiction of East Kolkata Wetland Management Authority,
4. No physical existence of water body,
5. In case, where the system is locked for NOC from PMU, such files has to send to Environment & Heritage Department (erstwhile PMU) for necessary clearance and unlocking the system to proceed for sanction.
6. In each case, Building Department shall send the information to the concerned BL&LRO that KMC is going to sanction a building plan at the relevant mouja, dag & khatian. If BL&LRO has any objection in this regard, he/she has to send the objection within 15 working days time. KMC will give sanction if no objection is filed by the BL&LRO within stipulated time.

Mayor-in-Council in its meeting dated 24/07/2019 vide item no M-85.12 approved the same for implementation pending approval of the Government

Director General (Building)

Copy to : **D G (BUILDING)**
K M C

1. OSD to Hon'ble Mayor,
2. OSD to Municipal Commissioner,
3. Spl. Municipal Commissioner (G&D),
4. DG(Civil)/Bldg/South,
5. All Dy. Ch. Engineer (B),
6. All Dy. Ch. Engineer (C) / Ex. Engineer of Borough Offices (Building),
7. Member, Executive Committee, Council of Architecture,
8. Chairperson, IIA, WB chapter,
9. Secretary, LBS Association,
10. Dy. Manager (Systems / Bldg),
11. AO (I) - for circulation.